

# **INSTRUCTIONS TO AUTHORS FOR THE PREPARATION OF POSTERS FOR THE SEVENTH EUROPEAN CONFERENCE ON SPACE DEBRIS**

## **Poster Area**

We've identified two main areas where the posters will be presented during the conference.

## **Poster Location**

All poster boards will be pre-numbered and grouped by topics. Please be certain to mount your poster on the correct board.

## **Poster Size and Layout**

Each author will share a poster board with one other author, and each author will have allocated a useable area measuring 23.4 in (594 mm) wide x 33.1 in (841 mm) high. This is a **portrait/vertical** format.

## **Poster Mounting, Presentation and Removal**

There will be the option to pre-register and pick-up the conference badge on the afternoon before the official conference opening (17<sup>th</sup> April 2017). We recommend dropping off your poster at the registration desk while pre-registering. We will then mount the poster for you on the evening before the opening of the conference.

We will provide some material for mounting the poster. You are free to bring your own pins. No glue or tape, please.

Authors must be present at their boards for the duration of the scheduled presentation time. (see official conference schedule for details)

Posters should remain on the boards for the entire duration of the conference.

Posters should be removed from the boards on Friday 21<sup>st</sup> April 2017 until 14:00h. Authors will not have access to the poster area after 14:00h. All posters that have not been picked up will be removed by us and will be disposed.